

# FIRST G. LAST

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## BAR MEMBERSHIP

Admitted to State Bar, November 2011

## EDUCATION

### ***Juris Doctor, The University of Country, School of Law, City, ST***

- First P. Last, II Award for Distinguished Service recipient, *Journal of Contemporary Health Law and Policy* Vol. XXVII
- Pro Bono Highest Honors recipient for completion of 292 pro bono hours during law school
- Senior Note and Comment Editor, *Journal of Contemporary Health Law and Policy* Vol. XXVII
- Publication: *Heroin Maintenance Treatment: Its Effectiveness and the Legislative Changes Necessary to Implement it in the U.S.*, 26 J. CONTEMP. HEALTH L. & POL'Y 300 (2010).
- Comparative and International Law Institute Certificate

### ***Bachelor of Science, State University, University Honors College, City, ST***

Major: Psychology      Minor: Criminal Justice

- Dean's List: 2003-04, 2006

## EXPERIENCE

### **Company I: The Prosecutor's Resource on Violence Against Women**

Contractor, *December 2011 – present*

Review existing compilation of state and federal statutes regarding payment of forensic medical examinations for relevance, accuracy, and completeness. Summarize trends in state and federal laws pertaining to payment of forensic medical examinations. Edit statutory captions according to Bluebook rules. Format compilation according to Company standards.

### **Company II**

Document Review Contractor *October 2011 – present*

Classify documents in response to e-discovery requests to determine responsiveness to subpoena inquiries. Review documents for privilege or other confidentiality concerns. Experienced with Concordance, Relativity, and Ringtail document review platforms.

### **County District Court Criminal Prosecution Clinical Program, Family Violence Division**

Student Prosecutor Authorized under State Rule 16, *January 2011 – April 2011*

Responsible for screening misdemeanor cases for strategic direction, conducting research relevant to prosecution issues, and meeting with witnesses to discuss questions and concerns regarding prosecution of their cases. Gained courtroom experience by examining witnesses in trial and delivering proffers on guilty pleas.

### **Law Group, PLLC (now Bulletin Law Group, PLLC)**

Law Clerk, *January 2010 – April 2010; September 2010 – December 2010*

Briefed partners and associates on significant issues on family law litigation and estate cases, often as pertaining to nuanced issues for same-sex couples and families. Drafted correspondence, court documents, and research memoranda. Executed tactical preparations for open cases and upcoming trials, as well as day-to-day operations of expanding practice.

### **Company I: The Prosecutor's Resource on Violence Against Women**

Legal Intern, *May 2010 – August 2010*

Conducted legal research for national training materials on prosecution of violence against women, for technical requests from prosecutors, and for statutory compilations. Drafted brief on prosecutorial strategy for State protective order amendment case. Researched and assembled predominant aggressor statutory compilation. Assisted with preparations for National Institute on the Prosecution of Domestic Violence II. Edited articles and monographs for publication.

## FIRST G. LAST

### **Interfaith Health Initiative**, The University of Country, City, ST

Research Assistant, *September 2009 – December 2009*

Researched and briefed supervisor on rules and regulations governing USAID Cooperative Agreements and international trade. Compiled proposal curriculum for comparative international law program for visiting Islamic students. Maintained records of research and correspondence.

### **County Juvenile and Domestic Relations District Court**, City, ST

Judicial Intern, *May 2009 – July 2009*

Reviewed petitions for preliminary protective orders. Researched and presented report on efficacy of Fairfax gang prevention initiative. Interacted with presiding judge, Commonwealth attorneys, public defenders, and other court professionals. Observed courtroom procedure.

## **VOLUNTEER EXPERIENCE**

### **Safety Network for Abused Animals and People - City (SNAAP - City)**

Director, *September 2011 – present*

Centralize efforts to protect pets in domestic violence situations in City. Strengthen and expand network of volunteers, domestic violence and animal welfare organizations dedicated to helping domestic violence victims who have pets. Plan to establish Safe Haven Foster Program to house pets of victims entering domestic violence shelters.

### **Services I (Services I Legal Aid)**

Volunteer Attorney, Night Line Hotline Program, *November 2011 – present*

Provide low-income clients with direct assistance and legal advice for everyday legal problems, primarily in consumer law, domestic relations, and landlord/tenant law.

### **State Legal Aid Online**

LiveHelp Live Chat Operator, *September 2011 – present*

Provide direct person-to-person online help to people in need of legal assistance, direct clients to resources they need to achieve more positive outcomes to their legal problems.

## **LANGUAGE SKILLS**

- Arabic – Intermediate
  - 2003-05, State University, City, State
- French – Intermediate
  - 1998-2002, City High School, City, State
- Spanish – Beginner
  - 2011, self-teaching